



# **Brockport Central School District**

40 Allen Street, Brockport, New York 14420-2296

## **Mission Statement**

*We engage and empower each student to achieve excellence as a learner and citizen.*

## **Board Members**

Terry Ann Carbone (2024)

Jeffrey Harradine (2022)

David Howlett (2025)

Daniel Legault (2026)

Robert Lewis (2023)

Kathy Robertson (2024)

Michael Turbeville (2023)

# **October 5, 2021**

6 p.m.

## **Hill School Cafetorium**



# Brockport Central School District

40 Allen Street, Brockport, New York 14420-2296

We, the Board of Education, promise to:

- Put students first
- Focus on the goal
- Be respectful
- Recognize and value differences
- Engage in honest communication
- Honor and maintain confidentiality
- Speak with one voice
- Work hard and have fun

**October 5, 2021**

**Regular Board Meeting 6 p.m.**

**Hill School Cafetorium**

**Call to Order  
Pledge to the Flag  
Fire Exits**

**Motion to Approve the Order of the Agenda**

**Approval of Minutes**

- September 21, 2021 – Regular Board Meeting Minutes

**Board Presentation:**

None

**Communications – Public Comments:**

Members of the audience wishing to speak must sign in no later than 5:55 p.m. A period of time, not to exceed 30 minutes, is set aside at regular meetings of the board for the purpose of hearing comments from interested individuals. Board of Education members will not engage in conversation or answer questions during this portion of the meeting.

- Each speaker is allowed up to five (5) minutes to present his/her remarks.
- Speakers must not give or defer their time slot to another person.
- All remarks must be addressed to the President of the Board, or the presiding officer. Please ensure remarks are respectful and dignified. Public comments must not single any individuals out by using names or identifiable information.

**Board Reports:**

<b>Committee</b>	<b>Last Meeting</b>	<b>Next Meeting</b>	<b>Committee Member</b>
BOCES Board	September 15, 2021 6:30 p.m.	October 20, 2021 6:30 p.m.	Mr. Gerald Maar (BCSD Liaison)
MCSBA Information Exchange	September 15, 2021 Noon	October 13, 2021 Noon	Trustee Robertson
MCSBA Board Leadership Meeting	September 8, 2021 5:45 p.m.	November 21, 2021 5:45 p.m.	President Carbone Vice President Harradine



# Brockport Central School District

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MCSBA Labor Relations Committee	September 22, 2021 Noon	October 20, 2021 Noon	Trustee Lewis
MCSBA Legislative Committee	September 8, 2021 Noon	October 6, 2021 Noon	President Carbone
MCSBA Executive Committee	April 28, 2021 5:45 p.m.	October 6, 2021 5:45 p.m.	President Carbone & Mr. Bruno

## 1. New Business

None

## 2. Policy Development

- 2.1 3110 Public Information Program - first read
- 2.2 3120 Community Collaboration - first read
- 2.3 3121 Adult Education – first read
- 2.4 3130 Senior Citizens – first read
- 2.5 3140 Flag Display – first read
- 2.6 3141 Commemoration Guidelines – first read
- 2.7 3150 School Volunteers – first read
- 2.8 3160 Relations with Education Research and Service Center – first read

## 3. Instructional Planning & Services

- 3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
- 3.2 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction.
- 3.3 Approval of CSE Recommendations (3.3.1-3.3.6)
  - 3.3.1 On July 29, August 30, September 1, 2 and 7, 2021, the District Committee on Special Education reviewed students and made recommendations for placement.
  - 3.3.2 On August 31, September 1, 2, 8 and 13, 2021, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
  - 3.3.3 On June 15, August 25, 31 and September 21, 2021, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
  - 3.3.4 On August 30, 2021, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
  - 3.3.5 On September 3 and 10, 2021, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
  - 3.3.6 On August 17, September 3, 7, 8, 10, and 13, 2021, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

## 4. Personnel

### CERTIFIED

#### 4.1 Appointments

- 4.1.1 **UPDATE** Sophia Palmieri, to be appointed as a long term substitute elementary teacher at Ginther School effective ~~October 14, 2021~~ **October 7, 2022** through June 30, 2022. Pending initial certificates in childhood education grades 1-6 and students with disabilities grades 1-6. Annual salary \$ 37,100, (prorated \$ ~~31,906~~ **\$32,648**).



# Brockport Central School District

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## 4.2 Resignations

None

## 4.3 Substitutes

4.3.1 Derrick Biehl, Contracted Building Substitute (\$130 per day)

4.3.2 Alex Burg

4.3.2 Palma Madsen

4.3.3 Carter Mink

## 4.4 Teacher Immersion Fellowship Program Participants

4.4.1 Kevin Kantar

4.4.2 Andrew Macri

## 4.5 Leaves of Absence

4.5.1 Rachel Dzierzanowski, to begin an unpaid leave of absence effective October 4, 2021 through November 18, 2021.

## 4.6 Other

4.6.1 Alyssa Stevens, Mentor Teacher, \$1000.

4.6.2 Tina Harrity, Diversity Club Advisor, Level J Step 1 \$799 (prorated \$ 707 Oct – June).

4.6.3 Rachel Dzierzanowski, Friends of Rachel Advisor, Level L Step 8 \$513 (prorated \$371 Nov 19 – June).

4.6.4 Samantha DiPerna, Friends of Rachel Advisor, Level L Step 1 \$389 (prorated \$62 Oct 6 – Nov 18).

4.6.5 Scott Nugent, Fitness Department Chair, \$ 3393.

4.6.6 Yvonne Casale, Art Club Advisor, Level K Step 4 \$784.

4.6.7 Andrea Gabel, Baking Club Advisor, Level L Step 1 \$389.

4.6.8 Kathleen Salecki, Board Game Club Advisor, Level I Step 1 \$389.

## CLASSIFIED

### 4.7 Appointments

4.7.1 William Fleth, to be appointed as a probationary Student Behavioral Assistant at the High School effective October 7, 2021. Rate is set at \$13.70 per hour. Probationary period begins on October 7, 2021 and ends on January 6, 2022.

4.7.2 Victoria Brock, to be appointed as a probationary Food Service Helper at the High School effective October 6, 2021. Rate is set at \$12.50 per hour. Probationary period begins on October 6, 2021 and ends on October 5, 2022. (Pending fingerprint clearance.)

4.7.3 Kerry Mallon, to be appointed as a provisional Office Clerk III (11 Months) at Oliver Middle School effective October 6, 2021. Rate is set at \$14.15 per hour. Probationary period is to be determined. (Pending fingerprint clearance.)

4.7.4 Erica Baase, to be appointed as a provisional Clerk I at the High School effective October 6, 2021. Rate is set at \$17.70 per hour. Probationary period is to be determined.

### 4.8 Resignations

4.8.1 Scott Castle, Security Worker, Security Department, resigning effective September 20, 2021.

4.8.2 Carol Boyd, School Aide/Cafeteria Monitor, Oliver Middle School, resigning effective September 21, 2021.

4.8.3 Carolyn Wissinger, School Aide/Cafeteria Monitor, Oliver Middle School, resigning for the purpose of retirement, effective October 31, 2021.



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- 4.8.4 Jacqueline Wittman, Teacher Aide, Oliver Middle School, resigning effective October 8, 2021.
- 4.8.5 Melissa Parmele, Teacher Aide, Hill School, resigning effective October 1, 2021.
- 4.8.6 Kelly Johnson, Bus Driver, Transportation Department, resigning effective October 1, 2021.
- 4.8.7 Takia Quackenbush, Bus Driver, Transportation Department, resigning effective September 26, 2021.
- 4.8.8 William Fleth, Teacher Aide, Oliver Middle School, resigning effective October 6, 2021, pending board approval to the position of Student Behavioral Assistant.
- 4.8.9 Erica Baase, Office Clerk II (11 Months), High School, resigning effective October 5, 2021, pending board approval to the position of Clerk I.

## 4.9 Substitutes

- 4.9.1 Sonya Burandt, Food Service Helper
- 4.9.2 Andre Shaw, Bus Attendant, pending fingerprint clearance
- 4.9.3 Thomas Stroup, Bus Attendant, pending fingerprint clearance
- 4.9.4 Alexander Stoker, Student Lifeguard

## 4.10 Volunteers

None

## 4.11 College Participants

None

## 4.12 Leaves of Absence

- 4.12.1 Amber Bruckman, Teacher Aide, High School, effective September 2, 2021 through the anticipated date of November 28, 2021.
- 4.12.2 Spaz Rosato, Assistant Cook, effective October 14, 2021 through the anticipated date of November 30, 2021.

## 4.13 Other

None

## 5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance
- 5.2 Approval of Local Funding in-lieu of Debt – 2021 Bus Purchase
- 5.3 Approval of 2021-22 Additional OMS Extraclassroom Activity Clubs

## 6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business

## 7. Human Resources

- 7.1 Verbal – Jerilee DiLalla, Assistant Superintendent for Human Resources

## 8. Report of the Superintendent of Schools

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools



# Brockport Central School District

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## 9. Board Operations

- 9.1 2021-22 Board of Education Meeting Schedule
- 9.2 2022-23 Budget Development Calendar
- 9.3 2021-22 MCSBA Calendar

## 10. Old Business

None

## 11. Other Items of Business

None

## 12. Round Table

## 13. Executive Session

- 13.1 It is anticipated that the Board will enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

## 14. Adjournment

**Next Board of Education Meeting:**

**Tuesday, October 19, 2021, at 6 p.m., Hill Cafetorium**

***\*Visitors must complete a health screening prior to attending the Board meeting found at [www.bcsd.org](http://www.bcsd.org) (click on the Community tab and "BCSD Visitor/Vendor Health Screening").***

***Face coverings are required regardless of vaccination status.***

# PRESENTATIONS TO THE BOARD



# COMMUNICATIONS





# 1.0 NEW BUSINESS



## 2.0 POLICY



~~Adoption Date: 3/23/1978, Revised: 7/19/1994; 5/02/95; 6/20/00; 12/04/12; 11/5/13; 4/25/17  
3000 – COMMUNITY RELATIONS~~

**SCHOOL COMMUNITY RELATIONS  
3110 PUBLIC INFORMATION PROGRAM**

The Board ~~of Education strives to conduct District affairs by way of values~~ a continuing, open dialogue ~~between with~~ the community ~~and the schools~~. The Board ~~values appreciates~~, encourages and seeks the views of District employees, residents and ~~other~~ stakeholder groups with regard to the operation of the ~~Brockport Central School~~ District.

~~The Board recognizes that District employees play a critical role in fostering this dialogue through their daily work, interactions with students, parents and the public, as well as community involvement.~~

The Board is committed to informing District ~~students~~, employees, parents, and residents about the policies and administration of the schools in a timely, clear and appropriate manner.

As the official spokesperson, the Superintendent or ~~his/her/their~~ designee shall issue all news releases concerning the District. All statements of the Board ~~will be released from the Board of Education President or designee through the Office of the Superintendent, or from the Board President or his/her/their designee after consultation with the Superintendent.~~

**Policy References:**

3000 - COMMUNITY RELATIONS

Adoption Date: 2/8/1962, Revised: 7/19/1994; 6/20/00; 4/25/17

3000 - COMMUNITY RELATIONS

SCHOOL COMMUNITY RELATIONS

3120 COMMUNITY COLLABORATION

~~It is the policy of the Board to develop an ongoing~~The Board of Education shall maintain a working collaborative and beneficial relationship with the governing bodies of the municipalities within the Brockport Central School District. The Board shall also collaborate with municipal, county, ~~and~~ state, and other ~~local~~ agencies whose work affects the welfare of the District.

Adoption Date: 5/17/2016, Revised: ; 4/25/17  
3000 - COMMUNITY RELATIONS

**SCHOOL COMMUNITY RELATIONS**

**3121 Adult Education**

The Board of Education recognizes that education does not cease when a person leaves high school or college. The capacity and need to learn will continue throughout life.

There are certain skills and knowledge that adults in our community can make use of either in their intended vocation, or in their leisure time.

Every effort shall be made to offer courses and programs which will foster growth in as many areas as possible.

Adoption Date: 7/19/1994, Revised: 6/20/2000; 4/25/17  
~~3000—COMMUNITY RELATIONS~~

~~**SCHOOL COMMUNITY RELATIONS**~~  
~~**3130 SENIOR CITIZENS**~~

~~The Board of Education regards our senior citizens as active and welcome participants in the school programs and activities as experts, volunteers and mentors.~~

~~The Board of Education will consider school-related programs for senior citizens in accordance with Education Law and/or Regulations of the Commissioner of Education. Such programs may include special use of school buses, school lunches and partial tax exemptions.~~

~~**Policy References:**~~

~~Education Law Sections 1502 and 1709(22)~~

~~Real Property Tax Law Section 467~~

~~**Policy Cross References:**~~

~~» 3150—SCHOOL VOLUNTEERS~~

**3140**

[Brockport Central School District](#) / [District](#) / [Board of Education](#) / [District Policies](#) / 3140

Adoption Date: 7/19/1994, Revised: 6/20/2000; 4/25/17

3000 - COMMUNITY RELATIONS

**SCHOOL COMMUNITY RELATIONS****3140 FLAG DISPLAY**

In keeping with State Education Law and Executive Law, the Board of Education accepts its duty to display the United States flag upon or near each public school building during school hours, weather permitting, and such other times as the statutes may require or the Board may direct.

When ordered by the President, Governor, or local official, to commemorate a tragic event or the death of an outstanding individual, the flag shall be flown at half-staff. The Superintendent's approval shall be required for the flag to be flown at half-staff upon any other occasion. ~~Regulations for seeking such approval shall be established in the Administrative Manual of the District.~~

The flag shall be displayed in every assembly room (i.e., the auditorium), including the room where the Board of Education meetings are conducted, as well as displayed in all rooms used for instruction.

**Policy References:**

Education Law Sections 418 and 419

Executive Law Section 403

Adoption Date: 6/6/2006, Revised: 2/5/2013; 11/5/13; 4/25/17  
3000 - COMMUNITY RELATIONS

## **SCHOOL COMMUNITY RELATIONS**

### **3141 COMMEMORATION GUIDELINES**

A school commemoration is intended to bring closure to a period of grieving and serves as a point from which to move on. Commemorations should reflect the needs of the school community while being respectful of the deceased individual and their family.

For each commemoration, it is important to think about the precedent that is being set and the long-term implications. Mental health crisis teams should work with families and/or assist individuals or groups who want to commemorate students and staff. The Trauma, Illness, and Grief (TIG) Team should be prepared to offer acceptable options. Student commemoration will be permitted for students who were enrolled in a district program at the time of the student's death.

#### **Commemorations**

The ~~school~~[Brockport Central School District](#) reserves the right to accept or reject any and all commemorations donated or purchased in memory of a student or staff member. Furthermore, the ~~district~~[school](#) has the right to cause all commemorations currently on ~~district~~[school](#) properties to be discontinued. Commemoration requests will only be considered through submission of a Commemoration Request Form. Decisions to approve a commemoration will be by ~~majority~~ action of the Board of Education, ~~based~~ on recommendations from the Superintendent.

#### **Policy References:**

Trauma, Illness, and Grief Consortium Materials

#### **Policy References:**

Trauma, Illness, and Grief Consortium Materials



Adoption Date: 3/1/1988, Revised: 7/19/1994; 6/20/00, 10/7/09; 4/25/17  
3000 - COMMUNITY RELATIONS

## **SCHOOL COMMUNITY RELATIONS**

### **3150 SCHOOL VOLUNTEERS**

The volunteer program is designed to supplement the regular educational program through the use of volunteers who work directly with individual students, teachers or administrators or who apply their talents to any number of supportive service areas such as clerical duties or producing educational materials.

The program is intended to assist school personnel directly or indirectly, in meeting the needs of students and the goals of the school program.

A volunteer is a person who works on an occasional or regular basis at school sites or other educational facilities to support the efforts of professional personnel. Such a volunteer worker will serve in that capacity without compensation or employee benefits; however, the [Brockport Central School District](#) provides liability protection under its District's insurance program.

Use of volunteers within the District is not to conflict with or replace any regularly authorized personnel (as per negotiated agreements).

Volunteers can only work with students under the immediate supervision and direction of a teacher or administrator.

Volunteers are expected to comply with all rules and regulations set forth by the District.

The recruitment and selection of volunteers by the administration is an ongoing process and includes an application, reference check, administrative review and approval by the Board [of Education](#).

However, the Superintendent ~~or their~~ designee retains the right to approve or reject any volunteer applications submitted for consideration

The assignment and orientation of volunteers will be carried out by [the Human Resources Department and/or the Volunteer Coordinator and/or](#) the appropriate building principal. ~~The ongoing evaluation of the work of volunteer aides will be the responsibility of the appropriate building principal.~~

~~Administrative regulations will be developed to implement the terms of this policy.~~

#### **Policy References:**

Volunteer Protection Act of 1997, 42 United States Code (USC) Section 14501 et seq.

Education Law Sections 3023 and 3028

Public Officers Law Section 18

#### **Policy References:**

Volunteer Protection Act of 1997, 42 United States Code (USC) Section 14501 et seq.

Education Law Sections 3023 and 3028

Adoption Date: 7/19/1994, Revised: 5/2/1995; 06/20/2000; 12/18/2012; 4/25/17  
3000 - COMMUNITY RELATIONS

**SCHOOL COMMUNITY RELATIONS**  
**3160 RELATIONS WITH EDUCATION RESEARCH AND SERVICE CENTERS**

It is the policy of the Brockport Central School District to cooperate as far as possible with the colleges, universities, and other agencies in promoting potentially beneficial research. Decisions in connection with research involving students, teachers, or other employees are made by the Superintendent or his/her/their designee and are based on the following:

- a) The project should be so designed that it can be expected to produce valid and reliable results.
- b) It should be expected to contribute something useful and of value for the improvement of education in general and the Brockport Central School District in particular.
- c) Questionnaires and interview questions must be submitted in advance to the Superintendent's Office and must not include items which invade the area of personal rights or which raise questions of a personal nature relative to economic status, race, creed, color, disability, religion, marital status, age, political affiliation and national origin.
- d) Written informed parental/guardian consent is required, in accordance with law, prior to student participation in any study or survey. Specific identification of students is prohibited.
- e) Outlines must be submitted and should be of sufficient scope and depth to justify the time and effort to be consumed.
- f) In general, it is our policy not to interrupt the work of students or teachers unless there seems to be real potential in the study.
- g) In the case of student projects, prior written approval by a faculty member of the institution attended will be required. This faculty member shall have some responsibility related to the student's project.
- h) School employees will not receive compensation or other benefits for participating in surveys unless approved in advance by the Superintendent of Schools.
- i) The District will receive the results of such studies.

Anyone wishing to conduct a research study using Brockport students or staff members must complete Research Study Approval Form.

**Policy Cross References:**

» [3170 - RESEARCH WITHIN THE DISTRICT](#)

# 3.0 INSTRUCTION PLANNING AND SERVICES



**TO: Sean Bruno**

**FROM: Lynn Carragher, Paulette Reddick, and Betsy Fitzpatrick**

**RE: Placements for Students with Disabilities**

**DATE: September 30, 2021**

**For September 21, 2021 Board of Education Meeting**

- 3.3.1 On July 29, August 30, September 1, 2 and 7, 2021, the District Committee on Special Education reviewed students and made recommendations for placement.
- 3.3.2 On August 31, September 1, 2, 8 and 13, 2021, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.3 On June 15, August 25, 31 and September 21, 2021, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
- 3.3.4 On August 30, 2021, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.5 On September 3 and 10, 2021, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.6 On August 17, September 3, 7, 8, 10, and, 13, 2021, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

We are forwarding this document to you for your information.

<b>CMA Date</b>	<b>BOE DATE</b>	<b>CMA Com.</b>	<b>CR Recommen ded School</b>	<b>Student Alt ID#</b>	<b>Grade</b>	<b>CMA Reason</b>	<b>CR Decision/St atus</b>	<b>CR Disability</b>
07/29/2021	09/21/2021	CSE	Hill	211998	04	Initial Eligibility Determination Meeting	Classified	Learning Disability
08/30/2021	09/21/2021	CSE	BHS	997301	10	Requested Review	Classified	Learning Disability
09/01/2021	09/21/2021	CSE	BHS	999318	09	Amendment - Agreement No Meeting	Classified No Services	Multiple Disabilities
09/02/2021	09/21/2021	CSE	Barclay	211390	02	Amendment - Agreement No Meeting	Classified	Other Health Impairment
09/07/2021	09/21/2021	CSE	BOCES II Program MS/HS	212177	12	Amendment - Agreement No Meeting	Classified	Autism
08/31/2021	09/21/2021	SubCSE	BHS		10	Transfer Student - Agreement No Meeting	Classified	Other Health Impairment
09/01/2021	09/21/2021	SubCSE	OMS		07	Transfer Student - Agreement No Meeting	Classified	Other Health Impairment
09/01/2021	09/21/2021	SubCSE	Hill	999416	04	Amendment - Agreement No Meeting	Classified	Speech or Language Impairment
09/02/2021	09/21/2021	SubCSE	Barclay	212527	03	Amendment - Agreement No Meeting	Classified	Speech or Language Impairment
09/08/2021	09/21/2021	SubCSE	BHS	560087	10	Amendment - Agreement No Meeting	Classified	Other Health Impairment
09/08/2021	09/21/2021	SubCSE	BOCES II Program MS/HS	994062	12+	Amendment - Agreement No Meeting	Classified	Multiple Disabilities
09/13/2021	09/21/2021	SubCSE	BOCES II Program MS/HS	996781	12	Amendment - Agreement No Meeting	Classified	Emotional Disturbance

<b>CMA Date</b>	<b>BOE DATE</b>	<b>CMA Com.</b>	<b>CR Recommen ded School</b>	<b>Student Alt ID#</b>	<b>Grade</b>	<b>CMA Reason</b>	<b>CR Decision/St atus</b>	<b>CR Disability</b>
06/15/2021	09/21/2021	CPSE	PS Itinerant Services Only	212438	PS	Amendment - Agreement No Meeting	Classified PS	PS Student with a Disability
08/25/2021	09/21/2021	CPSE	Liberty Post	559572	PS	Amendment - Agreement No Meeting	Classified PS	PS Student with a Disability
08/31/2021	09/21/2021	CPSE	PS Itinerant Services Only	559802	PS	Requested Review	Classified PS	PS Student with a Disability
08/31/2021	09/21/2021	CPSE	PS Itinerant Services Only	559802	PS	Requested Review	Classified PS	PS Student with a Disability
08/31/2021	09/21/2021	CPSE	UCP - Happiness House	559763	PS	Amendment - Agreement No Meeting	Classified PS	PS Student with a Disability
09/10/2021	09/21/2021	CPSE	PS Itinerant Services Only	560231		Initial Eligibility Determination Meeting	Classified PS/No Services Continued EI	PS Student with a Disability
08/30/2021	09/21/2021	SubCSE	Barclay	560434	02	Transfer Student Agreement No Meeting	Classified	Speech or Language Impairment
09/03/2021	09/21/2021	SubCSE	Hill	560212	05	Amendment - Agreement No Meeting	Classified No Services	Learning Disability
09/10/2021	09/21/2021	SubCSE	Hill	210914	05	Amendment - Agreement No Meeting	Classified No Services	Learning Disability
08/17/2021	09/21/2021	SubCSE	BHS	210367	09	Transfer Student Agreement No Meeting	Classified	Learning Disability
09/03/2021	09/21/2021	SubCSE	BHS	560120	09	Amendment - Agreement No Meeting	Classified No Services	Learning Disability
09/03/2021	09/21/2021	SubCSE	BHS	560211	09	Amendment - Agreement No Meeting	Classified No Services	Learning Disability
09/07/2021	09/21/2021	SubCSE	BHS	212722	08	Amendment - Agreement No Meeting	Classified	Autism

<b>CMA Date</b>	<b>BOE DATE</b>	<b>CMA Com.</b>	<b>CR Recommended School</b>	<b>Student Alt ID#</b>	<b>Grade</b>	<b>CMA Reason</b>	<b>CR Decision/Status</b>	<b>CR Disability</b>
09/07/2021	09/21/2021	SubCSE	BHS	998136	09	Amendment - Agreement No Meeting	Classified No Services	Emotional Disturbance
09/08/2021	09/21/2021	SubCSE	BHS	212072	10	Amendment - Agreement No Meeting	Classified No Services	Speech or Language Impairment
09/10/2021	09/21/2021	SubCSE	BHS	212717	12	Amendment - Agreement No Meeting	Classified	Learning Disability
09/13/2021	09/21/2021	SubCSE	BHS	995445	11	Amendment - Agreement No Meeting	Classified	Other Health Impairment

## 4.0 CERTIFIED PERSONNEL





# BROCKPORT CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING

October 5, 2021

## PERSONNEL AGENDA – CERTIFIED

Office of the Superintendent of Schools  
Board Meeting of October 5, 2021

Sean C. Bruno  
Superintendent of Schools

Jerilee DiLalla  
Assistant Superintendent for Human Resources

**RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approved action on the following Certified Personnel:

### 4.1 Appointments

- 4.1.1 **UPDATE** Sophia Palmieri, to be appointed as a long term substitute elementary teacher at Ginther School effective ~~October 14, 2021~~ **October 7, 2022** through June 30, 2022. Pending initial certificates in childhood education grades 1-6 and students with disabilities grades 1-6. Annual salary \$ 37,100, (prorated \$ ~~31,906~~ **\$32,648** ).

### 4.2 Resignations

None

### 4.3 Substitutes

- 4.3.1 Derrick Biehl, Contracted Building Substitute (\$130 per day)  
4.3.2 Alex Burg  
4.3.2 Palma Madsen  
4.3.3 Carter Mink

### 4.4 Teacher Immersion Fellowship Program Participants

- 4.4.1 Kevin Kantar  
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### 4.5 Leaves of Absence

- 4.5.1 Rachel Dzierzanowski, to begin an unpaid leave of absence effective October 4, 2021 through November 18, 2021.

### 4.6 Other

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4.6.8 Kathleen Salecki, Board Game Club Advisor, Level I Step 1 \$389.

## 4.0 CLASSIFIED PERSONNEL



**BROCKPORT CENTRAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION MEETING**  
**OCTOBER 5, 2021**

**PERSONNEL AGENDA – CLASSIFIED**

Office of the Superintendent of Schools  
Board Meeting of October 5, 2021

Sean C. Bruno  
Superintendent of Schools

Jerilee DiLalla  
Assistant Superintendent for Human Resources

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approves action on the following **Classified, Exempt, Substitute, Volunteer, and College Participant** positions:

**4.7 Appointments**

- 4.7.1 William Fleth, to be appointed as a probationary Student Behavioral Assistant at the High School effective October 7, 2021. Rate is set at \$13.70 per hour. Probationary period begins on October 7, 2021 and ends on January 6, 2022.
- 4.7.2 Victoria Brock, to be appointed as a probationary Food Service Helper at the High School effective October 6, 2021. Rate is set at \$12.50 per hour. Probationary period begins on October 6, 2021 and ends on October 5, 2022. (Pending fingerprint clearance.)
- 4.7.3 Kerry Mallon, to be appointed as a provisional Office Clerk III (11 Months) at Oliver Middle School effective October 6, 2021. Rate is set at \$14.15 per hour. Probationary period is to be determined. (Pending fingerprint clearance.)

**4.8 Resignations**

- 4.8.1 Scott Castle, Security Worker, Security Department, resigning effective September 20, 2021.
- 4.8.2 Carol Boyd, School Aide/Cafeteria Monitor, Oliver Middle School, resigning effective September 21, 2021.
- 4.8.3 Carolyn Wissinger, School Aide/Cafeteria Monitor, Oliver Middle School, resigning for the purpose of retirement, effective October 31, 2021.
- 4.8.4 Jacqueline Wittman, Teacher Aide, Oliver Middle School, resigning effective October 8, 2021.
- 4.8.5 Melissa Parmele, Teacher Aide, Hill School, resigning effective October 1, 2021.
- 4.8.6 Kelly Johnson, Bus Driver, Transportation Department, resigning effective October 1, 2021.
- 4.8.7 Takia Quackenbush, Bus Driver, Transportation Department, resigning effective September 26, 2021.
- 4.8.8 William Fleth, Teacher Aide, Oliver Middle School, resigning effective October 6, 2021, pending board approval to the position of Student Behavioral Assistant.

**4.9 Substitutes**

- 4.9.1 Sonya Burandt, Food Service Helper
- 4.9.2 Andre Shaw, Bus Attendant, pending fingerprint clearance
- 4.9.3 Thomas Stroup, Bus Attendant, pending fingerprint clearance
- 4.9.4 Alexander Stoker, Student Lifeguard

**4.10 Volunteers**

None

**4.11 College Participants**

None

**4.12 Leaves of Absence**

4.12.1 Amber Bruckman, Teacher Aide, High School, effective September 2, 2021 through the anticipated date of November 28, 2021.

4.12.2 Spaz Rosato, Assistant Cook, effective October 14, 2021 through the anticipated date of November 30, 2021.

**4.13 Other**

None

## 5.0 FINANCIAL



Sean Bruno  
Superintendent

Jill Reichhart  
Director of Finance

SUBJECT: Local Funding in-lieu of Debt – 2021 Bus Purchase

Based on the recommendation of the Superintendent the Board of Education authorizes the transfer of \$1,109,545.79 undesignated unappropriated fund balance to the capital fund for 2021 Bus Purchases in lieu of issuing debt. The Board there by authorized the increase in the budget code A-9950.9 transfer to capital projects funds and appropriated fund balance A-599 totaling \$1,109,545.79 as of June 30, 2021. This transfer will reduce the overall maximum amount of the debt which can be issued for the school buses and replace it with local funding. The use of current funds will reduce costs by eliminating borrowing.

Recommendation: Motion by.....Seconded by.....

RESOLVED, that the Board of Education approve the transfer of \$1,109,545.79 undesignated unappropriated fund balance as of June 30, 2021 to the capital fund for 2021 Bus Purchases in lieu of issuing debt.

Sean Bruno  
Superintendent

Jill Reichhart  
Director of Finance

SUBJECT: 2021-2022 Additional OMS Extraclassroom Activity Clubs

Submitted to the Board of Education for their approval of the Art, Baking, Board Game, French and Lego Clubs at OMS per attached.

Recommendation: Motion by.....Seconded by.....

RESOLVED, that the Board of Education approve the 2021-2022 Additional OMS Extraclassroom Activity Clubs.

**Oliver Middle School 2021-2022**

<b>Extra Duty Name</b>	<b>Advisor</b>	<b>Stipend</b>	<b>Financial Activity</b>	<b># of Participants</b>	<b>Frequency of Meetings</b>	<b>Other activities w/Group</b>
Art	Casale	Yes	No	50-75	monthly	Art activities
Baking	Gabel	Yes	No	100	monthly	Baking new recipes, learning skills associate with cooking, baking and use of kitchen appliances
Board Game	Salecki	Yes	No	20-25	Month	Eating snacks, socializing and playing games
French Club	TBD	Yes	Yes	TBD	TBD	Participate in cultural, hand-on activities from different Spanish and French speaking countries
Lego	TBD	Yes	No	20-30	Weekly	Compete in regional tournaments



## 6.0 PHYSICAL PLANT



# 7.0 HUMAN RESOURCES



## 8.0 SUPERINTENDENT REPORT



## 9.0 BOARD OPERATIONS





**BROCKPORT CENTRAL SCHOOL**  
**Brockport, NY 14420-2296**

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**Board of Education**  
**2021-2022 Meeting Schedule**

<b>Day</b>	<b>Date</b>	<b>Time/Location/Notes</b>
Tuesday	July 6, 2021*	Reorganization Meeting 5 p.m. - District Office Board Room
Tuesday	July 20, 2021*	5 p.m. - District Office Board Room
Tuesday	August 3, 2021*	5 p.m. - District Office Board Room
Tuesday	August 17, 2021*	5 p.m. – Hill School Cafetorium
Tuesday	September 7, 2021	6 p.m. – Hill School Cafetorium
Tuesday	September 21, 2021	6 p.m. – Hill School Cafetorium
Tuesday	October 5, 2021	6 p.m. - District Office Board Room
Tuesday	October 19, 2021	6 p.m. - District Office Board Room
Tuesday	November 2, 2021	6 p.m. - District Office Board Room
Tuesday	November 16, 2021	6 p.m. - District Office Board Room
Tuesday	December 7, 2021	6 p.m. - District Office Board Room
Tuesday	December 21, 2021	6 p.m. - District Office Board Room
Tuesday	January 4, 2022	6 p.m. - District Office Board Room
Tuesday	January 18, 2022	6 p.m. - District Office Board Room
Tuesday	February 1, 2022	6 p.m. - District Office Board Room
Tuesday	February 15, 2022	6 p.m. - District Office Board Room
Tuesday	March 1, 2022	6 p.m. - District Office Board Room
Tuesday	March 15, 2022	6 p.m. - District Office Board Room
Tuesday	April 5, 2022	6 p.m. - District Office Board Room
Tuesday	April 26, 2022*	6 p.m. - District Office Board Room Off Schedule (Spring Recess)
Tuesday	May 3, 2022*	6 p.m. Board Meeting/Budget Public Hearing Hill School Cafetorium
Tuesday	May 17, 2022*	7 p.m. - District Office Board Room (Budget Vote)
Tuesday	June 7, 2022	6 p.m. - District Office Board Room
Tuesday	June 21, 2022	6 p.m. - District Office Board Room

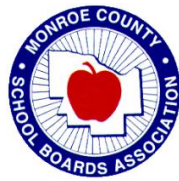
*Regular meetings are typically held on the first and third Tuesday at 6 p.m.. Exceptions are marked with an asterisk (\*).*

**Note:** Meeting location is subject to change. Updated information will be posted on the District's website at [www.bcs1.org](http://www.bcs1.org).

**BROCKPORT CENTRAL SCHOOL  
BUDGET DEVELOPMENT CALENDAR  
2022-2023 BUDGET**

Date	Activity
September 7, 2021	Regular Board Meeting
<b>September 15, 2021</b>	<b>BUDGET COMMITTEE MEETING</b>
September 21, 2021	Regular Board Meeting
October – November	Meet with principals, review budget calendar, review forms, publish guidelines, parameters and procedures – District-wide budget forms and guidelines are distributed.
October 5, 2021	Regular Board Meeting
<b>October 13, 2021</b>	<b>BUDGET COMMITTEE MEETING</b>
October 19, 2021	Regular Board Meeting
November 2, 2021	Regular Board Meeting
<b>November 10, 2021</b>	<b>BUDGET COMMITTEE MEETING</b>
November 16, 2021	Regular Board Meeting
December 7, 2021	Regular Board Meeting
<b>December 15, 2021</b>	<b>BUDGET COMMITTEE MEETING</b>
December 21, 2021	Regular Board Meeting
January 4, 2022	Regular Board Meeting
<b>January 12, 2022</b>	<b>BUDGET COMMITTEE MEETING</b>
January 18, 2022	Regular Board Meeting
<b>January 26, 2022</b>	<b>BUDGET COMMITTEE MEETING</b>
February 1, 2022	Regular Board Meeting – (Draft budget)
<b>February 9, 2022</b>	<b>BUDGET COMMITTEE MEETING</b>
February 15, 2022	Regular Board Meeting
March 1, 2022	Regular Board Meeting
<b>March 9, 2022</b>	<b>BUDGET COMMITTEE MEETING</b>
March 15, 2022	Regular Board Meeting – (presentation of proposed 2022-2023 budget)
<b>March 23, 2022</b>	<b>BUDGET COMMITTEE MEETING (IF NEEDED)</b>
April 5, 2022	Regular Board Meeting – (adopt 2022-2023 budget & publish first budget legal notice)
<b>April 13, 2022</b>	<b>BUDGET COMMITTEE MEETING</b>
April 18, 2022	Last day to file nominating petition for Board candidates
April 26, 2022	Regular Board Meeting
May 3, 2022	Regular Board Meeting – <b>Budget Hearing at 7:00 p.m.</b>
<b>May 11, 2022</b>	<b>BUDGET COMMITTEE MEETING</b>
May 17, 2022	Budget Vote and Election – 6:00 a.m. – 9:00 p.m.
June 7, 2022	Regular Board Meeting
<b>June 15, 2022</b>	<b>BUDGET COMMITTEE MEETING</b>
June 21, 2022	Regular Board Meeting

**Budget Committee Meetings held in the District Board Room  
8:45 – 11:00am**



## MCSBA 2021 - 2022 CALENDAR

JULY 2021			
	5	MON	Holiday (Office Closed) Independence Day
	15	THUR	NYSSBA Summer Law Conference
*	27	TUES-8:00 am	Half day District Clerk's Conference

AUGUST 2021			
*	11	WED-Noon	Steering Committee
*	11	WED-5:45pm	Board Leadership Meeting

SEPTEMBER 2021			
	6	MON	Holiday (office closed) Labor Day
*	8	WED-Noon	Legislative Committee Meeting
*	8	WED-5:45pm	Board Leadership Meeting
	15	WED	Information Exchange Committee, <b>Shadow Lake Golf Club</b>
*	22	WED-Noon	Labor Relations Committee Meeting
	23	THUR-8:00am	<b>MCSBA Fall Law Conference, Shadow Lake Golf Club</b>
	26-28	SUN-TUES	NYSCOSS, Saratoga Springs, NY

OCTOBER 2021			
	1	FRI	NYSSBA Board Officer's Academy
*	6	WED-Noon	Legislative Committee Meeting
	6	WED-5:45pm	Executive Committee Meeting
	7	THURS	NYSSBA District Clerk Workshop
	11	MON	Columbus Day (Office Closed)
	13	WED-Noon	Information Exchange Committee Meeting, <b>Shadow Lake Golf Club</b>
*	16	SAT-7:30am	<b>MCSBA Finance Conference</b>
	18-22	MON-FRI	Board Member Recognition Week
*	20	WED-Noon	Labor Relations Committee Meeting
	24-26	THURS-SAT	NYSSBA Convention - NYC

NOVEMBER 2021			
	3	WED-Noon	Legislative Committee Meeting, <b>Shadow Lake Golf Club</b>
	3	WED-5:45 pm	Board Leadership Meeting, <b>Shadow Lake Golf Club</b>
	7	SUN	Daylight Savings Time
	10	WED-Noon	Information Exchange Committee Meeting, <b>Shadow Lake Golf Club</b>
	10	WED -4:00pm	Steering Committee Meeting - ZOOM
	11	THURS	Veterans Day Holiday (office closed)
*	17	WED-Noon	Labor Relations Committee Meeting
*	18	THUR-8:30am	<b>District Clerks Conference</b>
	25-26	THUR-FRI	Thanksgiving Holiday (Office Closed)

DECEMBER 2021			
*	1	WED-Noon	Legislative Committee Meeting
	1	WED-5:45pm	Executive Committee Meeting
	6	MON-7am	<b>MCSBA One Day Advocacy Trip to Albany</b>
	23-25	THURS-SAT	Christmas Holiday (Office Closed)
	30	FRI	New Year's Eve (office closed)

<b>JANUARY 2022</b>			
	1	SAT	Holiday - New Year's Day
*	5	WED-Noon	Legislative Committee Meeting
*	5	WED-5:45pm	Board Leadership Meeting
*	12	WED-Noon	Information Exchange Committee Meeting
	17	MON	Martin Luther King Holiday – Office closed
*	19	WED-Noon	Labor Relations Committee Meeting
*	26	WED-Noon	Steering Committee Meeting

<b>FEBRUARY 2022</b>			
*	2	WED - Noon	Legislative Committee Meeting
	2	Wed-5:45pm	Executive Committee Meeting
*	5	SAT-9:00 am	MCSBA Legislative Breakfast
*	9	WED-Noon	Information Exchange Committee Meeting
*	16	WED-Noon	Labor Relations Committee Meeting
	21	MON	Holiday (Office Closed) President's Day
	21-25	MON-FRI	Winter Recess

<b>MARCH 2022</b>			
*	2	WED-Noon	Legislative Committee Meeting
*	2	WED-5:45pm	Board Leadership Meeting
	7-8	MON-10:30am	MCSBA Albany 2-day Advocacy Trip
*	9	WED-Noon	Information Exchange Committee
	13	SUN	Daylight Savings Time
*	16	WED-Noon	Labor Relations Committee Meeting
*	26	SAT	Prospective Candidate Seminar
*	30	WED-Noon	Steering Committee Meeting

<b>APRIL 2022</b>			
	2-4	SAT-MON	NSBA Annual Conference, San Diego, CA
*	6	WED-Noon	Legislative Committee Meeting
	6	WED -	Monroe 2-Orleans BOCES Annual Meeting
*	7	THURS	District Clerk Conference
	7	THURS	Monroe One BOCES Annual Meeting
*	13	WED-Noon	Information Exchange Committee Meeting
	15	FRI	Holiday (Office Closed) Good Friday
	18-22	MON-FRI	Spring Break
*	27	WED-Noon	Labor Relations Committee Meeting
	27	WED- 5:45pm	Executive Committee Meeting

<b>MAY 2022</b>			
*	4	WED-Noon	Legislative Committee Meeting
*	4	WED -5:45pm	Board Leadership Meeting
	17	TUES	BUDGET VOTE
	25	WED	MCSBA Annual Meeting
	30	MON	Holiday (Office Closed) Memorial Day

<b>JUNE 2022</b>			
*	11	SAT-7:30am	New Board Member Training

\* Meeting held at the DoubleTree Inn, 1111 Jefferson Rd., Rochester 14623, (475-1510)





# 10 OLD BUSINESS



# 11 OTHER ITEMS OF BUSINESS



# 12 EXECUTIVE SESSION



# 13 ADJOURNMENT

